**Analyst Programmer**

**Please see Special Instructions for more details.**

Applications will be reviewed based on the information submitted on the employment profile with education and work history along with any other requested documentation i.e. posting specific question responses, transcripts, etc. **Your profile MUST clearly show how you meet the minimum/required qualifications for the position.** Resumes are NOT accepted at the application stage for this position.  
  
Cover letters are optional for this position and will not be used for evaluating your qualifications.

Equivalent required experience is based on full-time equivalent (40 hours per week).  
  
**PLEASE NOTE:** If you have volunteer experience relevant to this position, please include in the Employment History section and note length of time, average number of hours per week and major duties.

Typically, the starting salary is at the lower end of the salary range.

For additional information please contact: Christopher Young at christopher.young@oregonstate.edu

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OSU will conduct a review of the National Sex Offender Public website prior to hire.  
  
OSU is a fair chance employer committed to inclusive hiring. We encourage applications from candidates who bring a wide range of lived experience including involvement with the justice system. This job has “critical or security-sensitive” responsibilities. If you are selected as a finalist, your initial job offer will be contingent upon the results of a job-related pre-employment check (such as a background check, motor vehicle history check, sexual misconduct reference check, etc.). Background check results do not automatically disqualify a candidate. Take a look at our [**Background Checks**](https://hr.oregonstate.edu/careers/background-checks) website including the [**for candidates**](https://hr.oregonstate.edu/careers/candidates) section for more details. If you have questions or concerns about the pre-employment check, please contact OSU’s Employee and Labor Relations team at [**employee.relations@oregonstate.edu**](mailto:employee.relations@oregonstate.edu).

**Position Details**

Position Information

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| **Department** | Univ Info & Tech Admin (JIS) |
| **Classification Title** | Analyst Programmer |
| **Job Title** | Analyst Programmer |
| **Appointment Type** | Classified Staff |
| **Job Location** | Corvallis |
| **Benefits Eligible** | Full-Time, benefits eligible |
| **Remote or Hybrid option?** | Yes |
| **Employment Category** | Limited Duration |
| **Job Summary** | **This recruitment will be used to fill one full-time Analyst Programmer, competency level 2, position for UIT-TSA: Administrative Technologies at Oregon State University (OSU).   This is a limited duration appointment expected to last approximately 24 months from the appointment begin date.**  This position reports to the Director of UIT-TSA: Administrative Technologies.  This position provides analysis and support for the OSU Reimbursements and Scholarships system and the Grant Reporting system. This position is a member of a focused team of analysts and developers engaged in the support of existing technologies and the creation of new products and services using formalized application development methodologies and structured project management methodologies and tools.  The incumbent will work with administrators and users through the processes of analysis, design, coding and testing to provide appropriate enhancements and maintenance for existing applications and services. The incumbent will also support the Administrative Modernization Program (AMP) as OSU works to modernize its business processes and IT Landscape. Duties include software development and system administration to maintain and operate Java application codebases deployed on Linux and backed by multiple databases. Duties also include using skills in every area of the software development lifecycle to maintain and operate a web-based reporting application.  **Data Statement**: UIT has a commitment to deliver data as a strategic working asset and to enable data informed decision making across OSU. UIT leaders and staff will lead by example and use data to inform decision making at all levels in the organization. Persons in technology roles are also expected to design systems with data portability in mind and work within enterprise architecture and privacy guidelines.  **DEI Statement**: UIT has a deep commitment to and belief in the strength and value of diversity, equity, and inclusion (DEI) both throughout our team and as an intentional and active practice to advance the vision, mission, and strategic efforts of the entire university. As a member of the UIT community, the person in this position is expected to foster and promote the values of DEI and demonstrate a commitment to inclusive excellence in their work.  **Security Statement**: Proactively securing and protecting OSU’s digital assets and information systems is crucial to our missions of teaching and learning, research, and outreach and engagement. All OSU IT professionals have a direct responsibility to provision high quality and secure IT systems and services. Persons in technology roles are expected to be responsive to security related actions and requirements, and to collaborate to find secure ways to support the OSU community. |
| **Why OSU?** | **Working for Oregon State University is so much more than a job!**  Oregon State University is a dynamic community of dreamers, doers, problem-solvers and change-makers. We don’t wait for challenges to present themselves — we seek them out and take them on. We welcome students, faculty and staff from every background and perspective into a community where everyone feels seen and heard. We have deep-rooted mindfulness for the natural world and all who depend on it, and together, we apply knowledge, tools and skills to build a better future for all.  **FACTS:**  **•** Top 1.4% university in the world **•** More research funding than all public universities in Oregon combined **•** 1 of 3 land, sea, space and sun grant universities in the U.S. **•** 2 campuses, 11 colleges, 12 experiment stations, and Extension programs in all 36 counties **•** 7 cultural resource centers that offer education, celebration and belonging for everyone **•** 100+ undergraduate degree programs, 80+ graduate degrees plus hundreds of minor options and certificates **•** 35k+ students including more than 2.3k international students and 10k students of color **•** 217k+ alumni worldwide **•** For more interesting facts about OSU visit: [**https://oregonstate.edu/about**](https://oregonstate.edu/about)  **Locations:**   Oregon State has a statewide presence with campuses in Corvallis and Bend, the OSU Portland Center and the Hatfield Marine Science Center on the Pacific Coast in Newport.  Oregon State’s beautiful, historic and state-of-the-art main campus is located in one of America’s best college towns. Corvallis is located close to the Pacific Ocean, the Cascade mountains and Oregon wine country. Nestled in the heart of the Willamette Valley, this beautiful city offers miles of mountain biking and hiking trails, a river perfect for boating or kayaking and an eclectic downtown featuring local cuisine, popular events and performances.  **Total Rewards Package:**  Oregon State University offers a [**comprehensive benefits package**](https://hr.oregonstate.edu/benefits/prospective-employee) with benefits eligible positions that is designed to meet the needs of employees and their families including: **•** Medical, Dental, Vision and Basic Life. OSU pays 95% of premiums for you and your eligible dependents. **•** Free confidential mental health and emotional support services, and counseling resources. **•** Retirement savings paid by the university. **•** A generous paid leave package, including holidays, vacation and sick leave.  **•** Tuition reduction benefits for you or your qualifying dependents at OSU or the additional six Oregon Public Universities. **•** Robust Work Life programs including Dual Career assistance resources, flexible work arrangements, a Family Resource Center, Affinity Groups and an Employee Assistance Program.   Future and current OSU employees can use the [**Benefits Calculator**](https://hr.oregonstate.edu/benefits/new-employees/benefits-calculator) to learn more about the full value of the benefits provided at OSU. |
| **Key Responsibilities** | **40% — Systems Analysis and Design**  **45% — Software Development & Operations**  **5% — Security Operations**  **10% — Administrative Computing Team Participation** |
| **What We Require** | This classification requires a basic foundation of knowledge and skills in systems analysis and related programming support functions generally obtained by a bachelor’s degree in computer science, or an equivalent amount of training and applied experience. |
| **What You Will Need** | * Experience with web development technologies (HTML, CSS, and Javascript) * Experience writing, testing, and tuning SQL queries * Experience writing code using Java-based technologies such as JDK, Java Server Pages (JSP), Apache Struts, Hibernate ORM * Ability to configure and troubleshoot Tomcat in a Linux environment. * Ability to communicate effectively verbally and in writing   This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a Criminal History Check and be determined to be position qualified as per OSU Standard 576-055-0000 et seq. Incumbents are required to self-report convictions and those in Youth Programs may have additional Criminal History Checks every 24 months.  Offers of employment are contingent upon meeting all minimum qualifications including the Criminal History Check Requirement. |
| **What We Would Like You to Have** | * Experience with data integration between large/ERP scale data systems * Experience writing code in ASP.NET and Visual Basic .NET * Basic understanding of accounting concepts. * Experience developing software to support financial or accounting business processes * Experience with Microsoft SQL Server * Experience in higher education * Experience with Ellucian Banner * Experience with version control (e.g. Git) * Familiarity with API integration and ETL technologies * A demonstrable commitment to promoting and enhancing diversity |
| **Working Conditions / Work Schedule** | The initial work setting is within a team in cubical or hybrid cubical and remote work accommodations. It is also possible this will be a fully remote position. The employee will accomplish the majority of the required work using a virtual desktop accessed via a laptop.  Hours beyond a 40-hour work week or outside the standard dayshift are rare but may be required on occasion to maintain the University operating schedule. |
| **Pay Method** | Salary |
| **Pay Period** | 1st through the last day of the month |
| **Pay Date** | Last working day of the month |
| **Min Salary** | $4759 |
| **Max Salary** | $8832 |
| **Link to Position Description** | [**https://jobs.oregonstate.edu/position\_descriptions/131328**](https://jobs.oregonstate.edu/position_descriptions/131328) |

Posting Detail Information

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| **Posting Number** | P04665CT |
| **Number of Vacancies** | 1 |
| **Anticipated Appointment Begin Date** | 04/01/2024 |
| **Anticipated Appointment End Date** | 03/31/2026 |
| **Posting Date** | 02/20/2024 |
| **Full Consideration Date** |  |
| **Closing Date** | 03/01/2024 |
| **Indicate how you intend to recruit for this search** | Competitive / External - open to ALL qualified applicants |
| **Special Instructions to Applicants** | Applications will be reviewed based on the information submitted on the employment profile with education and work history along with any other requested documentation i.e. posting specific question responses, transcripts, etc. **Your profile MUST clearly show how you meet the minimum/required qualifications for the position.** Resumes are NOT accepted at the application stage for this position.  Cover letters are optional for this position and will not be used for evaluating your qualifications.  Equivalent required experience is based on full-time equivalent (40 hours per week).  **PLEASE NOTE:** If you have volunteer experience relevant to this position, please include in the Employment History section and note length of time, average number of hours per week and major duties.  Typically, the starting salary is at the lower end of the salary range.  For additional information please contact: Christopher Young at christopher.young@oregonstate.edu  OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer, and particularly encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ community members, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community.  OSU will conduct a review of the National Sex Offender Public website prior to hire.  OSU is a fair chance employer committed to inclusive hiring. We encourage applications from candidates who bring a wide range of lived experience including involvement with the justice system. This job has “critical or security-sensitive” responsibilities. If you are selected as a finalist, your initial job offer will be contingent upon the results of a job-related pre-employment check (such as a background check, motor vehicle history check, sexual misconduct reference check, etc.). Background check results do not automatically disqualify a candidate. Take a look at our [**Background Checks**](https://hr.oregonstate.edu/careers/background-checks) website including the [**for candidates**](https://hr.oregonstate.edu/careers/candidates) section for more details. If you have questions or concerns about the pre-employment check, please contact OSU’s Employee and Labor Relations team at [**employee.relations@oregonstate.edu**](mailto:employee.relations@oregonstate.edu). |

**Supplemental Questions**

Required fields are indicated with an asterisk (\*).

**Documents Needed to Apply**

**Required Documents**

**Optional Documents**

1. Cover Letter
2. REQUIRED for Verification of Veteran Status (DO NOT upload any unrelated documentation - information uploaded to this field will be removed once reviewed)